Congressman Rob Wittman

U.S. House of Representatives

Service Academy Nomination

Application Packet

Class of 2031

U.S. Military Academy

U.S. Naval Academy

U.S. Air Force Academy

U.S. Merchant Marine Academy

Representative Rob Wittman
ATTN: J. Schumacher, Academy Coordinator
4201 Dominion Blvd., Suite 110, Glen Allen, VA 23060
Questions should be directed to: 804.730.6595
www.house.gov/wittman

Service Academy Congressional Nomination
Application Procedure

1. Preliminary Requirements

- ✓ Verify that all requirements of the academies have been met, which are as follows:
  - Must be unmarried, not pregnant, and have no legal obligation for a child or other dependents.
  - Must be a United States citizen.
  - Must be at least 17 years old and not have reached your 23rd birthday.
- ✓ The applicant must be a legal resident of the First Congressional District. Military families or anyone with questions about their residency should call the Mechanicsville Office at 804.730.6595.
- ✓ The applicant should write to their congressional offices at the end of their junior year of high school, expressing his or her interest in attending a service academy.
- ✓ It is the responsibility of each applicant to initiate a pre-candidate file at each academy to which they are seeking a nomination.

2. Application Form

- ✓ Complete all sections.
- ✓ Sign and date Section VII.
- ✓ Verify that you meet all requirements of the Nomination Process, which are as follows.

3. Letters of Recommendation (3)

- ✓ Ask your high school counselor, a teacher, or principal to provide a letter of recommendation.
- ✓ Include two additional letters of recommendation from teachers, coaches, employers, or someone who knows you well.
- ✓ Have all three individuals send the letter to you in a sealed envelope with their signature across the seal.

4. Transcript

- ✓ Ask your counselor or principal to provide you a copy of your school transcript.
- ✓ Make sure the transcript includes:
  - Your course listings and grades through the end of your junior year,
  - Current Grade Point Average,
  - Class rank (if provided by your high school),
  - SAT/ACT scores (if provided by your high school).
- ✓ The official transcript should be returned to you in a sealed envelope with a signature across the seal.
- ✓ If your school will not provide transcripts directly to students, have the school mail the transcript to the Mechanicsville District Office.

5. Standardized Test Results

- ✓ We recommend that you take the SAT or ACT as soon as possible.
- ✓ Since many transcripts include standardized test scores, you do not need to send official scores from the testing center, i.e. SAT and ACT.
- ✓ If you do choose to send an official report of your test scores, which is optional, please use the following codes:
  - SAT: 5740
  - ACT: 7724
- ✓ Regardless of if you have chosen to send official scores or if the scores are already included on your transcript, please fill out Section V with your most accurate scores. This is particularly important if you have retested or updated your scores.

6. Essay

- ✓ On a separate sheet of paper, please compose an essay on why you want to attend a U.S. Service Academy.
- ✓ Make sure it is approximately 300 words and entitled, "Why I Want to Attend a United States Service Academy."

7. Additional Attachments

- ✓ A tasteful and recent photograph of yourself
- ✓ College transcripts, if applicable
- ✓ Optional resume of your accomplishments and activities

8. Please Mail All Application Materials to:

Representative Rob Wittman
Attn: J. Schumacher
4201 Dominion Blvd., Suite 110
Glen Allen, Virginia 23060

Completed application packets must be received by October 30, 2026. No Exceptions.

Service Academy Congressional Nomination Application

I. General

Applicant's Legal Name: _____

Last First Middle Suffix

Home Address in the First District: _____

Number and Street City, State Zip Code

Mailing Address (if different): _____

Number and Street City, State Zip Code

Home Phone: _____ **Cell Phone:** _____

Place of Birth: _____ **Date of Birth:** _____

Email Address: _____

Academy Preferences (Please rank in order from greatest to least interest)

1. _____ **2.** _____

3. _____ **4.** _____

II. Family

Father's Legal Name: _____ **Circle One:** Living Deceased

Last First MI

Father's Occupation: _____ **Preferred Phone Number:** _____

Mother's Legal Name: _____ **Circle One:** Living Deceased

Last First MI

Mother's Occupation: _____ **Preferred Phone Number:** _____

Legal Guardian, if other than parent: _____

Full Legal Name Relationship

III. High School Attended

Name of School: _____ **Graduation Year:**_____

Address of School: _____

School Counselor: _____ **Counselor's Phone Number:** _____

If you have taken or are taking courses at a college or university, please list them below:

Institution	Course	Grade Received	Date of Attendance

IV. Activities and Awards

Please mark if you have participated in any of the following activities, indicating your grade level (9, 10, 11, or 12) at the time you participated.

_____ Boy's State/Nation _____ Girl's State/Nation _____ Scout Leader _____ Key Club

_____ National Honor Society _____ Junior ROTC Officer _____ ROTC _____ ROTC Officer

_____ Class President _____ Student Government _____ Language Club _____ Chorus/Band

Please list any additional extracurricular activities (personal, religious, academic, athletic, community, etc.) and/or any academic honors or extracurricular awards received in high school. If you need more space, please attach an optional resume of your accomplishments and activities.

Activity	Grade (9, 10, 11, 12)	Hours Per Week	Office Held/Award Received

V. Required Standardized Test Scores

If you have taken the following standardized tests, please list all dates of when you took the test along with the corresponding scores.

SAT:

_____

Verbal Math Writing Date

_____

ACT:

_____

English Reading Math Science Composite Date

_____

If you have not taken the required test(s), please indicate the dates you plan to take them.

SAT: _____ **ACT:** _____

VI. Nomination

I am also seeking a nomination through:

Senator: _____ **Senator:** _____

Representative: _____ **Other:** _____

I have previously sought a nomination through (complete if applicable)

Name: _____ **Date:** _____ **Results:** _____

VII. Signature

I certify that I am a legal resident of the First Congressional District of Virginia and that all information provided above is accurate.

_____ _____

Signature Date